

**San Gabriel Valley 4-H Fair
Board Meeting – October 16th, 2014**
at Mary Lash's home (9497 E Foster Road, Downey, CA)

Meeting was called to order at 7:46 pm by youth Executive Director Meghan Tahbaz. Danielle Sevilla lead the American and 4-H pledges. The meeting ground rules were posted on the wall. An attendance sheet was passed around.

Minutes for this meeting – Sean Pickman agreed to take the minutes for the meeting.

Minutes Approval – It was moved by Dee Keese, second by Camille Norczyk and passed to accept the minutes of the September 18th fair board meeting as emailed out and posted on the fair website with the addition that Wesley Rich also attended the September 18th meeting.

Treasurer's Report – It was moved, seconded and passed to accept the Treasurer's Report as presented. It was moved by Mary Lash, seconded by Judylynn Pelling and passed that we adhere to the deadline in the fair Policies and Procedures Manual for submitting bills for the fair and if you don't submit the fair bills by June 20th you are held responsible for the expense.

Old Business

Review of fair evaluations and suggestions from the prior fair – Since the fair evaluation report was not posted on the fair website for people to look at as requested, the discussion on the 2014 fair evaluation was tabled until the next meeting. The evaluation report will be put on the fair website now. The minutes of the May 15, 2014 fair board meeting also contain some evaluation comments. People are asked to look at both of these documents and be ready to discuss the evaluations and suggestions at the November fair board meeting.

Missing 2014 club trophies – Bob Sylvest will be asked to contact Diana Kaljumagi about having any of the missing fair club trophies. It was moved by Dee Keese, seconded by Judylynn Pelling and passed that the missing trophies earned by clubs last year will not be replaced at this time and that in the future clubs will be responsible for replacing trophies that were signed out to them and then not returned for the next year.

Guidelines for Fullerton program at the fair – It was decided that until we know if Fullerton wants to share our fair facility with us this year, we will not develop guidelines for the sharing. Dee Keese has not heard yet if Fullerton is interested in sharing the fairgrounds with us the day of our fair.

New Business

Election of 2015 fair directors - 2015 fair department chairs were elected as listed in Attachment A of these minutes. Open chair positions can now be appointed by the area directors. Contact the Director if you are interested in an open department chair position. Directors can also combine chair positions as they decide would work for this fair year. Directors were reminded that they are responsible for the duties of their open department chair positions.

Fair Theme – A vote was taken and the following fair theme was chosen:
Building the Future One Step at a Time

Options for remote meeting participation – Danielle reported that we tried a few ways to have remote meeting participation and that a few more ways may be explored. The results will be reported at our next fair meeting.

Budget for the fair – Using the income and expense details from last year’s fair, a budget should be created for the 2015 SGV 4-H Fair. For better planning and coordination, a more detailed budget should be created than has existed in the past. At the next fair meeting, the 2015 fair budget will be discussed and hopefully approved.

Honor Court Names – NSG and SSG districts should bring the names for the Fair Honor Court to the November fair board meeting.

Fair Manual Updates – Noel Keller reported that in a similar manner to updating the Fair Handbook we will list proposed updates to the Fair Policies and Procedures Manual and post them to the fair website for viewing by the fair board. Directors and others will be asked to look at the Manual on the website and send any suggestions or updates for the Manual to Noel Keller (nkeller91711@gmail.com). Those updates will then be posted to the website for viewing before the next fair board meeting. We will vote on the updates to the Manual at the November fair board meeting.

Adjournment – It was moved by Cindy Narvaiz, seconded by Evalinda Sevilla and passed to adjourn the meeting. The fair meeting was adjourned at 9:10pm.

The next fair meeting is Thursday, November 20th at 7:30pm at the home of Mary Lash.

Those who attended this meeting included the following:

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|------------------|-----------------|-----------------|------------------|
| Wesley Rich | Noel Keller | Dee Keese | Judylynn Pelling |
| Meghan Tahbaz | Mary Lash | Cindy Narvaiz | Sean Pickman |
| Danielle Sevilla | Camille Norczyk | Johanna Stewart | Peter Michel |
| Evalinda Sevilla | | | |

Those who attended the meeting online included:

| | | | |
|------------------|---------------|------------------|--------------|
| Katherine Cao | Megan Okamoto | Debbie Treadwell | Ru Ekanayake |
| Julius Treadwell | | | |

Respectfully submitted,
Sean Pickman

Attachment A
for minutes of October 16th, 2014 SGV 4-H Fair board meeting

2014-2015 SGV 4-H Fair Department Chairs elected on October 16th, 2014

Y-A P Administrative Directors

Secretary Chair – Sean Pickman – youth; Noel Keller - adult
Entry Processing Chair
Awards Chair - Michelle Sylvest – youth; Bob Sylvest - adult
Judging Chair –Judylynn Pelling - adult
Grounds and Building Chair
Sound Equipment and Stage Crew Chair
Security Chair
Publicity Chair – Katie Hsu - youth
Website Manager – Kiran Ekanayake – youth; Peter Michel - adult
Media Coordinator

Y-A P Finance Directors

BBQ Chair – Scott Williams - adult
Food Concession Chair – Ashlyn Spaziano – youth; Mike Spaziano - adult
Vendor Chair
Baked Foods and Auction Chair – Kiran Ekanayake – youth; Sepali Ekanayake - adult
Opportunity Table and Silent Auction Chair

Y-A P Activities Directors

Camping Chair – Kathy Richards - adult
Hobby Horse Chair – Joanna Cao - youth
Honor Court Chair – Delia Arena - adult
Contests Chair – Julius Treadwell - youth
Table Activities Chair
Special Events Chair

Y-A P Small Livestock Directors

Cavy Chair – Catherine Nunley - youth
Cat Chair – Judylynn Pelling - adult
Dog Chair – Nathan McPhaul – youth; Peter Michel - adult
Rabbit Chair – Georgia Pike - youth
Poultry Chair – David Contrares – youth

Y-A P Large Livestock Directors

Hoofstock Chair Jonah Bergman – youth; David Bergman - adult
Horse Chair – Grace Wooley – youth; Phil Sutter – adult
Other Livestock Chair – Sydney Berry - youth
Round Robin Chair
Set Up and Clean Up Chair

Y-A P Home Economics Directors

Child Care Project Chair
Clothing Chair – Sarah Conlon - youth
Dairy Products Chair
Fashion Show Chair – Claudia Norczyk - youth
Foods & Nutrition Chair – Conner Treadwell - youth
Food Preservation Chair – Nicole Arena - youth
Home Arts & Furnishings and Heritage Arts Chair – Caitlyn Kelly - youth

Table Setting and Other Projects Chair

Y-A P General Plant and Animals Directors

Ag Collection & Selection Chair – Grant Alaniz – youth; Isabel Alaniz - adult
Bees and Entomology Chair – Nikolaas Bazan - youth
Eggs and Dairy Products Chair – Isabella Will - youth
Fruit and Vegetable Crops Chair
Plants Chair
Wildlife and Pets & Small Animals Chair – Blake Pickman - youth
Marine Biology, Vet Science and Other Plants and Animals Projects Chair –
Adiva Gonzalez - youth

Y-A P General and Other Projects Directors

Aerospace & Rocketry Chair – Glenys Rich - youth
Automotive, Small Engine and Bicycle Chair
Beginning 4-H Chair
Camping & Outdoor Adventure Chair
Computer Chair – Rebecca Klose - youth
Electricity and Electronics Chair
Environmental Stewardship, Energy Management and Climatology Chair
Club Feature Booth Chair
Leathercraft and Woodworking Chair – Efrain Sevilla
Photography and Graphic Arts Chair – Zella Roth – youth; David Roth - adult
Sports Chair – Connor Gowland - youth
“This is 4-H” Chair
Self-Determined and Miscellaneous Projects Chair

Y-A P Arts & Crafts Directors

Arts & Crafts Junior Entry Chair – Sophia Smalley - youth
Arts & Crafts Intermediate Entry Chair – Jill Okamoto – youth
Arts & Crafts Senior Entry Chair – Charmine McClain - youth

Y-A P Primary Projects Directors

Primary Home Economics Chair
Primary Animals and Plants Chair
Primary Arts & Crafts Chair
Primary Other Projects Chair