

**San Gabriel Valley 4-H Fair
Board Meeting – October 15th, 2015**
at Mary Lash’s home (9497 E Foster Road, Downey, CA)

Meeting was called to order at 7:39pm by youth Executive Director Camille Norczyk. Camille lead the American and 4-H pledges.

Roll Call and Quorum Check – An attendance sheet was passed around and it was determined that a quorum for the meeting was present. The meeting Ground Rules were posted on the wall.

Treasurer’s Report – Mary Lash gave the Treasurer’s Report as follows:

Bank Balance as of April 30, 2015 - \$16,034.86
Bank Balance as of May 31, 2015 - \$15,174.91
Bank Balance as of June 30, 2015 - \$15,174.91
Bank Balance as of July 31, 2015 - \$15,174.91
Bank Balance as of August 30, 2015 - \$15,174.91
9/25/15 check to Peter Michel for website - \$149.98
Bank Balance as of September 30, 2015 - \$15,024.93

Judylynn Pelling moved, Rick Herbert seconded and it passed to accept the Treasurer’s Report as presented. A question was raised about the \$120 we are paying for the “Web hosting service”. Danielle Sevilla will look into it and report back at the next meeting.

Minutes Approval – It was moved by Judylynn Pelling, second by Rick Herbert and passed to accept the minutes of the September 24th fair board meeting as posted on the fair website, with the typo correction for the Domain name – sgv4hfair.org to sgv4hfair.org.

Old Business

Missing 2015 club trophy – The Table Setting fair trophy was found along with five other SGV fair project trophies (Cat Care, Automotive & Small Engines, Vet Science, Swine and Tractor & Small Engines). Noel Keller will arrange to have the Table Setting trophy engraved for 2014 and 2015 for Greenleaf. Rick Herbert was asked to take the box of other trophies to the SGV fair storage area at Dee Keese’s house. Bob Sylvest will be informed about these found trophies.

New Business

2016 Fair Budget – Mary Lash, Johanna Stewart and Meghan Tahbaz were asked to prepare a 2016 fair budget for the committee to review and approve at the November fair board meeting.

2016 Fair Theme – The following suggestions were made for the 2016 SGV 4-H Fair theme:

- Positive Mind, Positive Vibes, Positive Life
- Go the extra mile – it’s never crowded
- Don’t Look Back – You’re Not Going that Way
- 4-H – Fast Forward
- All the Places we could go
- Oh, the Places we will go
- Fun for the Whole Herd
- Try, Fail, Learn and Repeat
- I Can and I Will

Just Do It – 4-H

Sew It, Grow It, Show It

Fairadise (from last year's suggestions)

Planting Seeds for Future Generations (from last year's suggestions)

The Fair – the Great SGV 4-H District Fair (from last year's suggestions)

We were asked to think about the theme and bring any additional suggestions to the November fair board meeting, when we will vote on the 2016 fair theme.

Status of contract for fairgrounds - Danielle Sevilla reported that Dee said the fairgrounds had been reserved for this year, but the contract has not yet been completed and signed. April has five weekends in 2016. It is assumed that the fair will be April 22/23, the fourth weekend.

Fundraising – We now have the form to submit to Charlene in the AV LA County 4-H office to have our fundraising activities approved. Now we need to decide on some fundraising activities. When we decide on a fundraising activity, we must specify for what the money will be used. It was suggested that we contact some restaurants about their special opportunity to earn money from sales on a particular day. Danielle Sevilla will look into this and get back to us with some suggestions. It was suggested that we approach companies for money donations, but it was thought that we are not allowed to do this because the 4-H Foundation does this.

Should Department Chairs be allowed to vote at fair board meetings? – The committee discussed the pros and cons of this topic. To increase meeting attendance, it was suggested to have some incentive/reward for coming, offer refreshments and/or have some attendance requirement to stay on the committee. It was moved by Judylynn Pelling, seconded by Danielle Sevilla and passed that this year fair department chairs would be allowed to vote at fair board meetings if they are present or on the meeting conference call for meeting, with this process to be evaluated at the end of the year.

Meeting Grievance Procedure – It was moved by Noel Keller, seconded by Rick Herbert and passed to follow the same meeting grievance procedure as last year:

- 1) Discuss the problem/issue with the person involved.
 - a) If you are not comfortable with talking directly with the person involved, seek a person on the fair committee with whom you are comfortable for advice and help with the problem/issue
- 2) If not resolved, go to the Department Chair (or Director) with the problem/issue
- 3) If not resolved, go to the Fair Executive Director with the problem /issue
- 4) If not resolved, go to the full fair board committee with the problem/issue
- 5) If not resolved, go to the county office to mediate the resolution of the problem/issue

Memorial for Barbara Hales – Mary Lash suggested that we consider a memorial for Barbara Hales, who had contributed much to the LA County 4-H program. There were suggestions of planting a tree at the fairgrounds, setting up a project trophy and setting up a perpetual trophy in her honor. We were asked to think about this for discussion at a later meeting.

Nominations and election of the fair board department chairs – a partial slate of department chairs was created without any positions with more than one nomination. Noel Keller moved, Rick Herbert seconded and it was passed to accept by acclamation the following as 2016 SGV 4-H Fair Department Chairs. The remaining department chair positions will be filled by the specific area fair directors. Contact them if you are interested in one of the open department chair

positions. The directors for an area may decide not to have all the department chair positions that are listed for the areas below.

General Plants and Animals Directors: Youth - Abigail Wright Adult - Judylynn Pelling

Ag Collection & Selection Chair – Youth – Grant Alaniz Adult – Isabel Alaniz

Bees and Entomology Chair

Eggs Chair

Fruit and Vegetable Crops Chair

Plants Chair

Wildlife and Pets & Small Animals Chair – Youth – Adiva Gonzalez Adult - open

Home Economics Directors: Youth – Katherine Cao Adult – Victoria Rosenfield

Child Care Project Chair

Clothing Chair

Dairy Products Chair

Fashion Show Chair

Foods & Nutrition Chair – Youth – Claudia Norczyk Adult - open

Food Preservation Chair

Home Arts & Furnishings and Heritage Arts Chair

Table Setting and other Projects Chair

Arts and Craft Directors: Youth – Sarah Yeck Adult – Dixie Yeck

Arts & Crafts Junior Entry Chair

Arts & Crafts Intermediate Entry Chair

Arts & Crafts Senior Entry Chair

General and Other Projects Directors: Youth – Wesley Rich Adult – Shelly Roth

Aerospace & Rocketry Chair

Automotive, Small Engine and Bicycle Chair

Beginning 4-H Chair

Electricity and Electronics Chair

Environmental Stewardship, Energy Management and Climatology Chair

Club Feature Booth Chair

Leathercraft and Woodworking Chair

Photography and Graphic Arts Chair

Sports Chair

“This is 4-H” Chair

Self-Determined and Miscellaneous Projects Chair

Primary Projects Directors: Youth – Liliana Brown Adult – William Brown

Primary Home Economics Chair

Primary Animals and Plants Chair

Primary Arts and Crafts Chair

Primary Other Projects Chair

Small Livestock Directors: Youth – Elizabeth Wright Adult – Dee Keese

Cavy Chair – Youth – Catherine Nunley Adult – open

Cat Chair – Youth – Abigail Wright Adult – Judylynn Pelling

Dog Chair – Adult – Peter Michel Youth – open

Rabbit Chair
Poultry Chair - Youth – David Contrares Adult - open

Large Livestock Directors: Youth – Alexa Sutter Adult – Betty Gregory

Hoof Stock Chair
Horse Chair
Other Livestock Chair
Round Robin Chair
Set up and Clean Up Chair

Activities Directors: Youth – Megan Okamoto Adult – Debbie Treadwell

Camping Chair - Adult Stephanie Norczyk Youth – open
Hobby Horse Chair – Youth – Joanna Cao** Adult - open
Honor Court Chair - Youth – Alikah Beatty** Adult - open
Contests Chair – Youth – Julius Treadwell and (Games) Conner Treadwell** Adult – open
Table Activities Chair
Special Events Chair

Finance Directors: Youth – Meghan Tahbaz Adult – Mary Lash

BBQ Chair – Adult - Scott Williams Youth – open
Food Concession Chair – Adult - Mike Spaziano youth – Sophia Smalley**
Vendor Chair
Baked Foods and Auction Chair - Adult – Sepali Ekanayake Youth – Ru Ekanayake
Opportunity Table and Silent Auction Chair – Adult – Kathy Richards Youth - open

Administrative Directors: Youth – Julie Sylvest Adult – Rick Herbert

Secretary – Adult - Noel Keller Youth – open
Entry Processing Chair
Awards Chair – Youth – Michelle Sylvest Adult – Robert Sylvest
Judging Chair
Grounds and Building Chair
Sound equipment and Stage Crew Chair
Security Chair
Publicity Chair
Website Manager – Adult – Peter Michel Youth – open
Media Coordinator

Adjournment - The fair meeting was adjourned at 8:53pm.

Those who attended this meeting included the following:

Noel Keller	Marjorie Rodriguez	Camille Norczyk	Catherine Wright
Judylynn Pelling	Mary Lash	Johanna Stewart	Elizabeth Wright
Danielle Sevilla	Rick Herbert	Abigail Wright	

Those who attended the meeting online included:
Shannon Chen

** After the meeting, Activities Adult Director Debbie Treadwell emailed in the following member names for chair positions:

Julius Treadwell – Contest Chair
Conner Treadwell – Games Chair
Joanna Cao – Hobby Horse Chair
Alikah Beatty – Honor Court Chair
Sophia Smalley – Concessions Chair

The next fair board meeting is **Thursday, November 19th** at 7:30pm at the home of Mary Lash.

Reminders for the next meeting:

- Read the minutes of this meeting and be ready to vote on approving/correcting them
- Bring your ideas for the 2016 SGV 4-H Fair theme – we will vote on the theme
- NSG and SSG 4-H clubs which do not have at least one adult director and one youth director on the 2016 SGV 4-H Fair board should select an adult and/or youth to be a club representative on the fair board. Each NSG and SSG 4-H club is entitled to have at least one voting adult and one voting youth on the SGV 4-H Fair board, which need to be selected by the club by the November fair board meeting. Please notify the fair executive directors with the names of these club representatives.

Respectfully submitted,
Noel Keller

Approved 11-19-2015